

## **Electrical Engineering**

### **Payroll Office has vacancies for Electrical Engineering**

As an Electrical Engineer you will deliver a substantial contribution to the innovation of products and processes.

You will work in multidisciplinary projects and teams with production and service department and responsible for realizing systems.

Capable to analyze a complex problem to the root cause, and define new solutions - breakthroughs, achieving new levels of quality or enabling new technology.

### **Education**

- Bachelor or Master Degree in Electrical Engineering, Mechatronics (3 years of experience)

### **Required skills and profile (not limited)**

- Design and program PLC and SCADA controls
- PLC applications (Siemens S7 with STL knowledge, TIA-Portal and WinCC) and electromechanical applications;
- Knowledge of semiconductor technology and specifically lithography
- Familiar with tools like AutoCAD, Eplan and StabiCAD
- Knowledge of 2D and 3D CAD design of complex products
- Knowledge of NX
- Technical knowledge of cabling concepts, connectivity concepts and safety
- Technical knowledge of EMC/EMI, thermal design, reliability, FMEA
- Quality methods and tools
- Knowledge in international quality standards (ISO9001/14001/TS16949), process assessments and audits
- Knowledge of automated test-tools (execution, result registration, test management)
- Knowledge of Software development (V-Model, CMMi) and test processes
- Technical knowledge of electronics with basic knowledge of software, optics and mechatronics

## **General**

- Good written and verbal communication skills in the English language
- Work in deadlines
- Problem-solving
- High analytical
- Pragmatic attitude
- Quality Focus
- Team player
- Motivated, responsible and proactive
- Driving License (not necessary)

## **Payroll Office Conditions:**

- We pay the plane ticket (inside Europe)
- We provide accommodation to live and transport to work
- Health insurance
- Registration in the Netherlands
- Study facilities
- Skype interviews

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If you have any question please contact our Portuguese Recruiter Mariana Simoes by phone: +31616038589.

## **Senior CDD Analyst**

**Location:** Hengelo

**Function area:** Finance & Control

**Organization:** CIO/ COO CDD Service Center

**Function level:** Professional

**Group function:** 9

**Full-time – Fixed**

### **Description**

Imagine that you keep an eye on the integrity of our bank and our customers. CDD analysts are investigators and discovers. Together with your colleagues in newly formed regional teams, you ensure that we know all our customers through and through.

That is also the important gatekeeper function that we expect from legislation. This way you safeguard the good name of a Dutch Bank and its customers. A super important task!

### **Creating an impact**

- You carefully work on the customer profile and examine it thoroughly whether there are integrity risks. Your analysis covers the entire CDD spectrum, whereby you properly map the structure, legal form, product service and geographical risk and money flows, among other things;
- You complete the most complex investigations with the right quality and within the agreed time and explains clearly formulated research reports in the systems;
- You coach your colleagues on content and take on your role as sparring partner towards management;
- You provide substantive sessions to share your knowledge with colleagues.
- You maintain close contact with the customers and various departments at a Dutch Bank;
- You ensure that customers don't use the Dutch Bank services for money laundering, fraud and/or terrorist financing.

### **With each other**

In our six new Regional CDD Experts Teams we work closely together to deliver flawless customers surveys. With you as a CDD Analyst, the team will be complete.

Mimi de Wit, Regional CDD Expert Teams Manager: “I’m looking for investigators who want to bring out the bottom stones and want to embark on the adventure of joining us in a new expert team and help us to achieve our targets.”

### **With your talents**

You have at least completed a university or higher professional education, preferably in the economic, financial or legal field. You also have at least five years of experience writing reviews as a CDD Analyst. You are available for 32-36 hours (per week).

In addition to these specific requirements in the field of training, experience and availability, you have the following competencies. In your motivation we would like to read why these qualities apply to you.

- You are enterprising and you always want to know more;
- Analytical skills;
- Good reporting skills;
- Independent, clear judgment;
- Strong affinity with the financial sector;
- Studious;
- Results-oriented;
- Good communicative skills.

### **Do you want to do this too?**

Your development is central and we invest in an environment where you continue to learn. You get the space to innovate and do business. We help you to exceed your expectations and to do what is exceptionally good, so that you can grow as a professional. On top of that you can count on us (for example a 36-hour working week):

- A gross monthly salary between €3,641 and €5,200;
- A thirteenth month and holiday pay;
- An Employee Benefit Budget (10% of your monthly income). How you use this budget is up to you. Consider, for example, buying extra vacation days or an extra deposit in your pension;
- 100% reimbursement of commuting if you travel by public transport! Still with a car or a motorcycle? Then choose a commuting allowance;
- A pension plan to which you contribute only 5%.

**Let's get acquainted**

Are you our new colleague who wants to strengthen a Dutch Bank as a Senior CDD Analyst? And thus, who want to make a difference for yourself, our customers and society? We are happy to receive your application including your motivation letter for this vacancy.

If you fulfill (some of) the requirements, please send us your resumé to [contact@payrolloffice.nl](mailto:contact@payrolloffice.nl).

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## **Medior CDD Analyst**

**Location:** Hengelo

**Function area:** Finance & Control

**Organization:** CIO/ COO CDD Service Center

**Function level:** Professional

**Group function:** 8

**Full-time – Fixed**

### **Description**

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That is also the important gatekeeper function that we expect from legislation. This way you safeguard the good name of a Dutch Bank and its customers. A super important task!

### **Creating an impact**

- You carefully work on the customer profile and examine it thoroughly whether there are integrity risks. Your analysis covers the entire CDD spectrum, whereby you properly map the structure, legal form, product service and geographical risk and money flows;
- You complete complex investigations with the right quality and within the agreed time and explains clearly formulated establish research reports in the systems;
- You maintain close contact with the customers and various departments at a Dutch Bank;
- You ensure that customers don't use the Dutch Bank services for money laundering, fraud and/or terrorist financing.

### **With each other**

In our six new Regional CDD Experts Teams we work closely together to deliver flawless customers surveys. Specifically, this concerns around 20,000 files in the "Low" risk category, which may qualify for Medium or High. With you as a CDD Analyst, the team will be complete.

Mimi de Wit, Regional CDD Expert Teams Manager: "I'm looking for investigators who want to bring out the bottom stones and want to embark on the adventure of joining us in a new expert team and help us to achieve our targets."

## **With your talents**

You have at least completed a university or higher professional education, preferably in the economic, financial or legal field. You also have at least three years of work experience, of which at least one and half years of experience in writing reviews as a CDD Analyst. You are available for 32-36 hours (per week).

In addition to these specific requirements in the field of training, experience and availability, you have the following competencies. In your motivation we would like to read why these qualities apply to you.

- You are enterprising and you always want to know more;
- Analytical skills;
- Good reporting skills;
- Independent, clear judgment;
- Strong affinity with the financial sector;
- Studious;
- Results-oriented;
- Good communicative skills.

## **Do you want to do this too?**

Your development is central and we invest in an environment where you continue to learn. You get the space to innovate and do business. We help you to exceed your expectations and to do what is exceptionally good, so that you can grow as a professional. On top of that you can count on us (for example a 36-hour working week):

- A gross monthly salary between €3,148 and €4,495;
- A thirteenth month and holiday pay;
- An Employee Benefit Budget (9% of your monthly income). How you use this budget is up to you. Consider, for example, buying extra vacation days or an extra deposit in your pension;
- 100% reimbursement of commuting if you travel by public transport! Still with a car or a motorcycle? Then choose a commuting allowance;
- A pension plan to which you contribute only 5%.

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## **Junior CDD Analyst**

**Location:** Hengelo

**Function area:** Finance & Control

**Organization:** CIO/ COO CDD Service Center

**Function level:** Professional

**Group function:** 7

**Full-time – Fixed**

### **Description**

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That is also the important gatekeeper function that we expect from legislation. This way you safeguard the good name of a Dutch Bank and its customers. A super important task!

### **Creating an impact**

- You carefully work on the customer profile and examine it thoroughly whether there are integrity risks. Your analysis covers the entire CDD spectrum, with a good overview of the company structure, activities and cash flows.
- You complete investigations with the right quality and within the agreed time and records clearly formulated research reports in the systems;
- You maintain close contact with the customers and various departments at a Dutch Bank;
- You ensure that customers don't use the Dutch Bank services for money laundering, fraud and/or terrorist financing.

### **With each other**

In our six new Regional CDD Experts Teams we work closely together to deliver flawless customers surveys. Specifically, this concerns around 20,000 files in the "Low" risk category, which may qualify for Medium or High. With you as a CDD Analyst, the team will be complete.

Mimi de Wit, Regional CDD Expert Teams Manager: "I'm looking for investigators who want to bring out the bottom stones and want to embark on the adventure of joining us in a new expert team and help to achieve our targets."

## **With your talents**

You have at least completed a university or higher professional education, preferably in the economic, financial or legal field. You also have at least half a year of experience in writing reviews as a CDD Analyst or relevant work experience in a similar review function. You are available for 32-36 hours (per week). In addition to these specific requirements in the field of training, experience and availability, you have the following competencies. In your motivation we would like to read why these qualities apply to you.

- You are enterprising and you always want to know the details;
- Analytical skills;
- Good reporting skills;
- Independent, clear judgment;
- Strong affinity with the financial sector;
- Studious;
- Results-oriented;
- Good communicative skills.

## **Do you want to do this too?**

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- A gross monthly salary between €2,696 and €3,851 (Final classification depending on knowledge and experience);
- A thirteenth month and holiday pay;
- An Employee Benefit Budget (9% of your monthly income). How you use this budget is up to you. Consider, for example, buying extra vacation days or an extra deposit in your pension;
- 100% reimbursement of commuting if you travel by public transport! Still with a car or a motorcycle? Then choose a commuting allowance;
- A pension plan to which you contribute only 5%.

## **Let's get acquainted**

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## **Software Engineering**

### **Payroll Office has vacancies for Software Engineering**

You will participate in challenging, innovative and multidisciplinary development projects.

Contribute to leading technologies for complete multidisciplinary products in evolving or emerging businesses for high tech solutions.

As part of an international and usually agile development team, you will work closely with developers and fellow test and quality engineers.

So generally speaking you have understanding of and experience with testing (embedded) software and/or software on complex high tech systems / machines and (connected) devices.

### **Education**

- Complete Bachelor or Master degree in Computer Science, Informatics, Electronics, Embedded Systems or equivalent

### **Required skills and profile (not limited)**

- A minimum of 3 years' experience as a software designer in embedded software development
- Experience in writing code
- Experience in designing and developing embedded applications using an C++
- Proven experience with object-oriented analysis and design using common design patterns
- Knowledge of operating systems such as RTOS, Embedded Linux, VxWorks and pSOS
- Experience with wireless communication technology such as Wi-Fi, Bluetooth, ZigBee, 6LowPan, etc.
- Knowledge of test-driven development (advantage)

### **General**

- Good written and verbal communication skills in the English language
- Work in deadlines
- Problem-solving
- High analytical
- Pragmatic attitude
- Quality Focus

- Team player
- Motivated, responsible and proactive
- Driving License (not necessary)

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## **Mechanical Engineering**

### **Payroll Office has vacancies for Mechanical Engineering**

You will be responsible and need to focus on mechanical topics like systems, high precision frames and more.

Within the project you collaborate with colleagues from other disciplines. You review your ideas and jointly develop smart creative solutions that match the according specifications and meet the overall project objectives.

### **Education**

- Completed Bachelor or Master degree in Mechanical Engineering, Electro-Mechanical Engineering (3 years of experience)

### **Required skills and profile (not limited)**

- Production techniques, sufficient knowledge of materials and techniques of movement through springs, cylinders, and similar
- Knowledge of 2D and 3D drawing programs – AutoCAD, Tekla
- Knowledge of NX, TCE, SAP, Teamcenter
- Technical knowledge of EMC/ EMI, thermal design, reliability, FMEA
- Some knowledge in the field of machine guidelines and specifications
- Knowledge of precision engineering, dynamics, mechatronics, thermal and high precision adjustment, position, defectivity solutions, handling fragile products and fixation solutions.

### **General**

- Good written and verbal communication skills in the English language
- Work in deadlines
- Problem-solving
- High analytical
- Pragmatic attitude
- Quality Focus
- Team player
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## **Information Technology**

### **Payroll Office has vacancies for IT**

You are responsible to collect information through research and interviews.

Assist in maintaining IT network, servers, applications and security systems.

Work with IT Security Management and Information Security Risk Management and understand business process analysis, supporting IT Technology and as well services and processes (ITIL).

System implementation and change management within production-organizations.

## **Education**

- Bachelor or Master degree IT, Computer Science, Informatics or equivalent (3 years of experience)

## **Required skills and profile (not limited)**

- Information security risk management certifications – CISSP, CISA, CRISC or CISM
- CCSP or comparable Cloud security certification (advantage)
- A selection of contemporary languages and frameworks, experience in writing code
- Experience with ISO27001/2 risk management framework/control
- Experience in NIST-800
- Knowledge of Laws and regulations – GDPR and US export regulations
- Experience with Cloudera Hadoop distribution such as Cloudera Manager, Navigator, HUE, Impala, Solr and Kudu
- Knowledge of C# (WPF, WCF, MVVM), PL/SQL, Qlikview, Weblogic, Linux, Maven among others
- Knowledge of current Cloud technologies (IAAS, PAAs, VM's) and governance (processes)
- Experience with Azure, Google and AWS Cloud development and technology
- Cloud Security Alliance (CSA)
- IT Risk assessment frameworks
- Execute Threat and Vulnerability Analysis (TVA)
- Knowledge of SAP applications

- Knowledge of IT components and solutions as for instance Networking (Cisco, routers, F5), Linux (RedHat), Unix (Solaris), Windows (Server), NetApp storage, databases, identity management systems (Novell), Middleware (Tibco), security and others
- Knowledge of IT workplace infrastructure: Office 365, Remote Workplace, Windows (Server 2016), VMware ESX, Microsoft SQL server/MySQL/Oracle, Active Directory, Citrix Xenapp/VDI

### **General**

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## **Financial and/or Business Controller**

### **Payroll Office has vacancies for Financial and/or Business Controller**

We are looking for financial and/or business controllers for several companies.

You will be responsible for the monitoring of costs, the daily support to managers in different company departments, the preparation of semiannual and annual closures for external audits, monthly management reporting and monitoring financial and non-financial flows.

Develop a business-partnership with company leaders and higher management, supporting them in strategy definition and decision making.

Implement a sound internal control framework to mitigate company risks.

Lead transformation projects, ensuring evolution of the finance organization and incorporate technological tools to support the financial activities.

### **Education**

- Bachelor or Master Degree in Business Economics, Accounting & Control or comparable

### **Required skills and profile (not limited)**

#### **General**

- Knowledge of AOP (annual operation planning) processes
- Knowledge of ERP/financial systems (e.g. SAP, Axapta, Navision, AFAS, Exact, etc.)
- Program/project management and process optimization
- General knowledge of strategy design and implementation
- Understanding of Corporate Transaction Processes (P2P, O2C)
- Good and strong communication in the English language
- Stress resistant, hands-on, analytical, result-driven

#### **Financial control**

- Prepare the annual accounts for the Company (IFRS/US/NL-GAAP)
- Month end closing and balance sheet account reconciliations (inter-dependencies of subsystems and sub-ledgers)
- Financial planning and Analysis processes – analyze and find root causes for discrepancies and advice and determine on corrective actions

**Business control**

- Design the different management control instruments of the Company
- Prepare the annual budget and the strategic plan for the company
- Coordinate and control the budgets of the company according to the general objectives
- Perform risk control
- Prepare forecasts and scenarios
- Prepare and/or coordinate the internal (management) reporting for the Company
- Internal control & risk management – ICS and SoX

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